



Sisters Health Foundation

March 31, 2022

25th Anniversary Committee Meeting – Zoom

Present: Cynthia Alkire, Sr. Barbara Kupchak, Sr. Molly Bauer, Kathy Roedersheimer, Shei Sanchez, Sherry Shamblin, Renee Steffen

Sherry called the meeting to order at 10:05 am. Everyone participated in the opening prayer.

- **Community Nominations Process**

- Shei provided a brief overview of the nominations chart. She stated that all nominated organizations met the criteria and addressed the priority areas of SHF. All counties were represented, with Wood County having the most nominations. She noted that there were four organizations that were nominated more than once; two of these organizations in particular were Coplin Health Systems and the MOV Health Department. These two were nominated for work in either two separate counties or for two separate programs. Sherry stated this is understandable considering that these organizations cover a wide network and provide services locally in different communities as well as separately through different programs. Several organizations nominated were new to staff and their tax exemption statuses were verified. The committee was supportive of the nominations.
- The committee discussed the waiving of the affiliation requirement. Staff stated that fostering goodwill and promoting the celebratory nature of promoting health and wellness in the community mattered more than the affiliation requirement, which was too restrictive. The committee supported waiving this requirement.
- The committee discussed the awarding process, which if divided equally would equate to \$1774.19. Staff discovered that the number of nominations per county varied across the 11 counties, which would award some organizations more than others. Instead of devoting \$5000 per county, the total amount of \$55,000 allocated for all 11 counties will be divided evenly by 31 organizations. The committee decided to round up the amount to \$1775 per organization. Sr. Barbara motioned to approve awarding \$1775 per organization. Kathy seconded. Motion carried.

- **County Reception Events**

- The first four events have been scheduled. Cynthia stated that she and her team are glad to organize the first reception.
- Renee stated that staff are amidst the details of securing locations and dates for the last three receptions. She thanked Cynthia and the others for their work and assistance in securing the first four events. Everything is going as planned.
- The e-newsletter promoting the first four events with RSVP links is ready to be sent on April 12. Staff will send personal invitation emails to additional county contacts that board members provide. Email reminders will be sent 2-3 days prior to each event.
- The committee supports the communication plan.

- **Videos**

- The video release schedule is set. Renee stated that the second video on the Mental Health and Addiction priority area will be released in the upcoming April newsletter.

The next planning committee meeting is scheduled for Thursday, November 3, at 1:30 pm. This meeting will reflect on all the reception events.

Timeline for County-Wide Celebrations

The SHF county ‘tour’ follows a semi-circular route in our service areas, ending in the celebration in Wood County.

County Stops	Prep/Planning Time	Celebration Time (2022)	Location for Celebration	Board Leader/Staff	Notes
WV: Ritchie, Tyler, and Pleasants	Late Feb/Mar - April 2022	MAY 10 – 4:30-6:00PM	Pleasants County Library	Cynthia Alkire, Jo Ann Powell	
WV: Jackson and Roane	Late Feb/Mar – mid April 2022	MAY 24 – 4:30-6:00PM	Heritage Park Community Building	Jennifer Randolph	
WV: Wirt and Calhoun	Mar/April-May 2022	JUNE 6 – 4:30-6:00PM	Elizabeth Baptist Church Activity Building	Mary Hendershot, Sr. Barbara Kupchak	
OH: Washington	Mar/April-May 2022	JUNE 14 – 4:30-6:00PM	Washington State Community College	Lynne Zoller	
OH: Athens	Apr/May - June 2022	AUGUST 4 – 4:30-6:00PM (Tentative)	The Dairy Barn	Dave Drozek, Shei/Renee	
OH: Meigs	June/July - Aug 2022	SEPTEMBER 27 – 4:30-6:00PM	The Blakeslee Center	Sherry Shamblin	
WV: Wood	Aug-Sep 2022	OCTOBER 18 – 4:30-6:00PM	WVU at Parkersburg	Alice Harris, Kathy Roedersheimer, Amber Davis, Sr. Molly	

Board Member Roles:

- Help secure meeting location
- Attend reception and share introductory welcome remarks
- Provide staff with names & email addresses of people who we would be sure to invite (For example, as we seek to be welcoming and inclusive and increase SHF's visibility are there specific people/organizations we should invite?)

- Offer staff ideas on places to secure refreshments and if needed, help with pick up/set up/delivery
- Others responsibilities as needed

More details will be solidified throughout planning stages